

PROSPECTUS

of International Scholar Exchange Fellowship for the year 2014 - 2015

International Scholar Exchange Fellowship 2014 - 2015

1. Purpose

The purpose of the International Scholar Exchange Fellowship program is to enhance international exchange and cooperation in promoting mutual understanding and academic advancement among various cultural groups. To this end, the Korea Foundation for Advanced Studies supports academically qualified scholars who wish to carry out advanced research at leading universities or research institutions in Korea.

2. Fields of Research

Humanities and social sciences	
· Economics	· Psychology
· Business administration	· Anthropology
· Political science	· Journalism
· Public administration	· Geography
· Law	· Philosophy
· Sociology	· History
· Education	· Literature

Energy related fields
· Petrochemical engineering and related fields

Information science and technology
· Electrical engineering(Electronic science)
· Telecommunications
· Computer science and related fields

Life science

* Those in fields other than specified are not eligible to apply.

3. Eligible Applicants

- University faculty members and institution researchers from countries in Asia and the Middle East with a doctoral degree
- All applicant, in principle, must be 50years old or less.

* Those not eligible:

- Persons already researching in Korea
- Persons whose prime interest is to teach in Korea
- * Applicants should be able to carry out research either in English or Korean, and they should have no disqualifying health problems to conduct research.

4. Research Period

- 1 Year
- from 2014.9.1
- 6 Months
- from 2014.9.1
- from 2015.3.1

5. Application Materials

- 1) Application form (online application)
- 2) Statement of proposed activity
- 3) Two letters of recommendation
- 4) Certificate of employment
- 5) Typical research performance: 2 books, or 2 research papers, or 1 book and 1 research paper (an abstract in English within 300 words must be submitted for each book or research paper)
- 6) Letter of Research Affiliation from the host institution in Korea(if available at the time of application)

6. Submission of Application

- 1) China
 - Applicants from institutions where Asia Research Center (ARC) is located must submit the application documents to the center.

- Applicants from institutions without Asia Research Center (ARC) must submit the application documents directly to KFAS.
- 2) Cambodia, Laos, Mongolia, Myanmar, Thailand and Vietnam
 - Applicants must submit the application documents to Asia Research Center (ARC) in their country.
- 3) Asian countries other than those stated above
 - Applicants must submit the application documents to KFAS.

7. Selection

- 1) Initial screening according to field:
Preliminary selection by the screening panel consisting of scholars in the field of the applicant's expertise.
- 2) Comprehensive screening:
Final decision through comprehensive screening by the Korea Foundation for Advanced Studies Steering Committee. Interviews may be arranged if necessary.

8. Application Deadline

- February 25, 2014
 - * The stated deadline is the final date that all materials must reach KFAS by. In case of submitting materials to Asia Research Centers, deadlines may vary according to institution so please contact your ARC to find out.
 - * Announcement of results: March 31, 2014

9. Details of Financial Support

- Research Grant
 - 2,500,000 won per month(approximately USD 2,300)
 - 1,000,000 won after successfully submitting the final research paper at the end of the fellowship period
 - * The fellowship is valid only to those who enter Korea within one month from the recommended date of entry suggested by the Foundation.
- Publication Incentives
 - \$5,000 for an article published in an accredited journal (SSCI, AHCI, SCI)
 - \$3,000 for an article published in a domestic journal (in the fellow's own country) equal in recognition to those registered at the National Research Foundation of Korea
 - * Within two years from the date of the fellow's return to his/her country, the incentives are provided for papers indicating that the research was funded by the ISEF program of KFAS.
- Initial settlement support
1,000,000 won (one-time payment)
- Round trip airfare
Economy-class round trip airfare between the airport nearest to the laureate's residential place and Seoul

- Medical insurance
 - National health insurance upon request
 - Accident insurance
 - * Research expenses for the International Scholar Exchange Fellowship Program are provided directly to the fellows, and not to either home institutions or hosting institutions.

10. Research Support Program

- Access to the Library
ISEF fellows have access to the Korea Foundation for Advanced Studies library for us of the general library and reference materials necessary for the stated research projects.
- Lending of Study Facilities
Korea Foundation for Advanced Studies' seminar room, lecture rooms, and other academic resources will be made available for academic events related to stated research projects. Prior reservations may be necessary to secure study facilities.
- Research Activities Support Program
To promote participation in meetings, seminars, discussion meetings, and colloquiums so that the fellows may facilitate their own research ideas through interaction with other scholars.
- Korean Language Class
Korea Foundation for Advanced Studies operates Korean classes for the fellows to provide a basis for better understanding the Korean people and society during their stay. The Korean language course is offered in two or three classes. The classes are offered from September to July of the following year. In August, there is a speech contest in the Korean language for the fellows.
- Cultural Tours
Cultural tours are provided two times during the one year of research. The fellows will visit major cities and cultural areas of Korea to learn about Korean history and traditions.



The first cultural trip for the 2013-2014 ISEF fellows

Asia Research Center Contact Information

• China

Beijing Foreign Studies University

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Chinese Academy of Social Sciences

Asia Research Center
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Communication University of China

Asia Media Research Center
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• Myanmar

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• Thailand

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• Vietnam

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• Industrial Site Visits

Visits to prominent industrial sites and research centers will provide ISEF fellows with an opportunity to learn about the industrial development of Korea, which will deepen their understanding of the Korean society.

11. Presentation of Research Report

• Interim progress reports

The fellows are required to submit progress reports on the proposed research project on November 15, February 15, and May 15.

• Final research paper

The fellows are also required to submit the research paper on the basis of their research conducted during the fellowship period by February 15, 2015 or August 15, 2015 in order to conclude their research project. The format of the final research paper should follow internationally acceptable styles in academia.

12. Fellow's Obligations

• The fellow shall devote herself/himself to the stated research project in their application without committing to any type of employment that the Korea Foundation for Advanced Studies hasn't approved.

• The fellow may participate in activities that are allowed within the limits permitted by their visa status.

• The fellow shall not perform any act in violation of any law of Korea during the fellowship period.

• The fellow shall not receive any other financial support other than research expenses provided by the International Scholar Exchange Fellowship Program.

• The fellow shall reside in Korea for the fellowship period, and she/he shall not leave Korea temporarily at her/his discretion without prior approval by the Korea Foundation for Advanced Studies.

• The fellow shall return to her/his home institution after the fellowship period expires.

• Failure to comply with the above-mentioned regulations specified as "Fellow's Obligations" may result in disadvantages or expulsion of the fellow from the Program.

APPLICATION

Information and Instructions

International Scholar Exchange Fellowship 2014 - 2015

How to Apply Online

Please carefully read the following information and instructions before applying online.

* Order of Online Application

1. Confirmation of eligibility
2. Log in(www.kfas.or.kr)
3. Completion of online application form (filling out necessary information, preparing research proposal, attaching files)
4. Submission of supplementary documents (two recommendation letters, two pieces of research performance, certificate of employment, letter of research affiliation)
5. Confirmation of application process

1. What to Prepare before Applying

1) Check your eligibility to apply

• Thoroughly read "Prospectus of the International Scholar Exchange Fellowship(ISEF) for the year 2013-2014" to make sure that you meet all requirements concerning the field of research, eligibility, and region/country. Those that do not meet such requirements will be rejected without notice.

2) Become a KFAS member to log in

• Those who are eligible to apply for the ISEF program must first go to the KFAS website at www.kfas.or.kr and join to become a member.

• Once you become a KFAS member, an authentication number will be sent to the e-mail address that was provided. The authentication number must be entered the first time you log in. Please make sure there are no spaces preceding and/or proceeding the authentication number when it is entered. The authentication number must be entered only the first time you log in. Afterwards, you simply need to enter your ID and password. Make sure you enter the correct e-mail address when you become a member.



International Conference Commemorating the 20 Years of Korea-China Diplomatic Relations.

2. Online Application

1) Completing the application form

- From the main page of the KFAS website (www.kfas.or.kr), you may click "ISEF" on the bottom right hand side. You may also go to "International Program" and then go to "ISEF" to click "ISEF Application". Those from an institution where an Asia Research Center(ARC) is established may go to the ARC homepage to click the appropriate menu.
- The ISEF Application section of the website is made of three pages: Personal Information, Academic Information, and Additional Information. Only after completing each page, you may be able to save the information entered. You cannot save an incompletely entered page. After saving all three pages, the application form is complete.
- All items must be entered in English. For applicants from China, Chinese may be entered in some cases but always along with English.
- Required fields (marked with a red dot) must be entered in order that you move to the next item.
- **In the middle of the Personal Information page, you must select the Asia Research Center(ARC) that applies to you. In case of Chinese applicants, please select your home institution. For those from Cambodia, Laos, Mongolia, Myanmar, Thailand, and Vietnam, please select the ARC that represents your country.** (refer to page 3 for institutions where ARCs are established) Only those that acquire ARC approval may proceed to the KFAS evaluation and selection.
- **If you do not belong to an ARC, please select "Korea".**
- If you apply without indicating which ARC you belong to even though you belong to one, the application will not be considered for evaluation. Online applications that are sent to KFAS cannot be sent to the ARCs.
- After completing the application form, you may temporarily save the entered information to come back later and make corrections. You may log in and check the information at My Page. **After you make the final submission, you will not be able to change any of the entered information.**
- Every question must be answered completely and carefully.

2) Completing your research proposal and attaching documents

- Applicants should organize their proposals to address the following items and attach the document at the end of the application process. First of all, prepare the proposal including the following information on separate A4 sheets. **A minimum of four A4 sheets (Standard Times New Roman font 12 pt, single-spaced) is required.**

- **Motivation and need for the project:** Be spe-

cific about your specialized academic interest within the field.

- **Background:** Place your research project in an academic context by referring to major works by other scholars on the topic. A selected bibliography may be attached in order to specify the background of your proposed project. Also describe how your proposed research plan is related to your previous study/research and fits your future academic goals.
- **Objectives:** Write a clear and detailed description of your proposed research objectives.
- **Scope, design and methodology:** Describe the scope, design and research methods of the proposed research project.
- **Schedule:** Explain how your project can be completed within the time period of this fellowship.
- **Significance:** Explain the significance of the proposed project for the academic field, your own professional development and home country.
- **Plan for dissemination:** Describe plans for dissemination of results both in your home country and elsewhere.
- **Publications:** A complete listing of all publications should be included in this section and must be translated into English. Use the standard format for bibliographic citation.
- At the beginning of your proposal, indicate your full name, affiliation, field of research, and topic of proposed research.
- Only electronic files that end in doc, docx, pdf, and ppt may be attached. The file name should be your full name. (e.g. Wang Lei.doc)

3) Attaching your photo

- Please attach your recent portrait shot.(e.g. passport photo)

3. Supplementary Documents to be Submitted

- After completing the online application form, you must submit two recommendation letters, two pieces of research results, certificate of employment, and letter of research affiliation to KFAS by post.



Arrival of the 2013-2014 ISEF fellows



Academic seminars held by ISEF fellows and events for

However, if you belong to an ARC in China or belong to a country where an ARC is found (Cambodia, Laos, Mongolia, Myanmar, Thailand, Vietnam), you must submit the documents to the ARC. After an initial screening at ARCs, documents that belong to eligible applicants will then be sent to KFAS from the ARCs.

1) Recommendation Letters

- An application to the ISEF program requires two recommendations. You may download the format at the KFAS homepage. (Community-Download)
- Please follow the instructions given on the recommendation form. At least one recommendation should come from a source not affiliated with your institution.
- Recommendation should come from those who are in a position to comment on your abilities and qualifications to carry out the stated research project in Korea and its value in relation to your research and teaching responsibilities in your country.
- If a recommender is Korean, he/she may write in Korean and submit directly to KFAS.

2) Typical Research Performance

- Two pieces of research performance that best illustrate your work(i.e. books or research papers) must be submitted. An English abstract within 300 words each shall be attached.

3) Certificate of Employment

4. Host Institution in Korea

- You may attach a copy of the letter of appointment, if avail-

able, from the host institution in Korea along with other documents.

- If such an arrangement with an institution in Korea is not available at the time of application, upon your award of the fellowship, you should contact Korea scholars to arrange your research affiliation, then inform us of the arrangements as soon as your research affiliation is set up.
- Fellows should find their own host scholar since they themselves best understand their research and field of study more than anyone else. For active cooperation and exchange during the research period, it is also best for the fellows and host scholars to be in direct contact. You are also advised to inquire about whether

accommodations, such as dormitory or apartment, of the institution are available. You must thoroughly discuss each other's role and involvement in each other's research before entering Korea.

5. Confirmation of Application Process

- After submitting your application form, you may check the progress at My Page.
- Admission will be announced on March 31, 2014, which may also be checked at My Page.

6. Important Notice

- 1) All documents must reach KFAS by the application deadline in order to be considered for the following academic year, which begins in September.
- 2) All communication, including questions about your application, should be sent to the Asia Research Center(ARC) in the applicant's respective country or to KFAS.
- 3) If an application form is not completely filled out and/or is not accompanied by proper documents, the applicant may be rejected without notice.
- 4) No submitted documents will be returned to applicants.
- 5) Even after accepted as an ISEF fellow, he/she may be cancelled from the program if he/she is found to have provided incorrect information.